

# Xavier Institute of Engineering

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## ACADEMIC CALENDAR

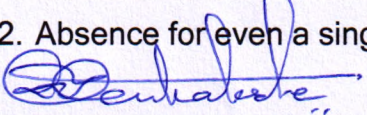
Schedule of academic and other activities  
for the Academic Year 2023-24 (EVEN Semester: II, IV, VI, VIII)

Sr. NO.	Date	Activity	Responsibility
1.	1 <sup>st</sup> week of January 2024	Preparation of Time Table for FE, SE, TE, and BE	Principal, Deans, HODs and Time Table Co-ordinators
2.	1 <sup>st</sup> week of January 2024	Preparation of Lesson Plan	HODs, Faculty
3.	5 <sup>th</sup> January 2024	Faculty Meeting	Principal, Faculty
4.	6 <sup>th</sup> January 2024	Annual Sport's Day for Staff	Faculty in charges
5.	2 <sup>nd</sup> week of January 2024	Conducting the STTP/ FDP	Principal, HODs, Faculty
6.	8 <sup>th</sup> January 2024	Commencement of FE, SE, TE, and BE Classes (Sem II, IV, VI, VIII)	Principal, HODs, Faculty and Staff
7.	3 <sup>rd</sup> Week of January 2024	Cultural, Sports, and Technical activities of annual function.	Dean of Student Welfare, Principal, HODs, COE
8.	3 <sup>rd</sup> / 4 <sup>th</sup> week of January 2024	Uploading of Question Bank for Internal Assessment Test I (IAT-1) - FE, SE, TE, and BE	HODs, Faculty
9.	20 <sup>th</sup> January (Third Saturday)	Departmental meeting of Teaching and Non-Teaching Staff	HODs
10.	26 <sup>th</sup> January 2024	Republic Day	Holiday
11.	1 <sup>st</sup> / 2 <sup>nd</sup> Week of February 2024	Declaration of the results of first half of university Examinations (SE, TE, and BE) *Tentative	Principal, COE
12.	19 <sup>th</sup> February	Chhatrapati Shivaji Maharaj Jayanti	Holiday
13.	23 <sup>rd</sup> February 2024	Display of Attendance Defaulters (List - I) covering attendance up to 22 <sup>nd</sup> Feb 2024	HODs, Class Teachers
14.	24 <sup>th</sup> February 2024	Intimation to parents of defaulters	HODs, Class Teachers
15.	Last week of February 2024	First Internal Assessment Test (IAT-1) for FE, SE, TE, BE (Sem II, IV, VI and VIII) *Tentative	COE, HODs, Class Teachers
16.	1 <sup>st</sup> week of March 2024	TEDx XIE (Tentative)	Principal, HODs, Event Coordinator
17.	1 <sup>st</sup> week of March 2024	Uploading of Question Bank for IAT-2 and Declaration of IAT-1 results (FE, SE, TE, and BE)	COE, HODs, Class Teachers
18.	2 <sup>nd</sup> March 2024 (First Saturday)	Parent-Student Meet (Attendance defaulters)	HODs, Class Teachers, Subject Teachers
19.	8 <sup>th</sup> March 2024	Maha Shiv Ratri	Holiday
20.	25 <sup>th</sup> March 2024	Holi	Holiday
21.	28 <sup>th</sup> March 2024	Display of Attendance Defaulters (List - II) taking attendance up to 28 <sup>th</sup> March 2024	HODs, Class Teachers

22.	28 <sup>th</sup> March 2024	Intimation to the parents of the defaulters	HODs, Class Teachers
23.	29 <sup>th</sup> March 2024	Good Friday	Holiday
24.	30 <sup>th</sup> March 2024 (Fifth Saturday)	Parent-Student Meet (Attendance defaulters)	HODs, Class Teachers, Subject Teachers
25.	1 <sup>st</sup> week of April 2024	Departmental Faculty Meeting after PTM	HODs
26.	9 <sup>th</sup> April 2024	Gudi Padwa	Holiday
27.	2 <sup>nd</sup> week of April 2024	Second Internal Assessment Test (IAT-2) for FE, SE, TE, and BE *Tentative	COE, HODs, Faculty
28.	11 <sup>th</sup> April 2024	Ramzan - Id	Holiday
29.	17 <sup>th</sup> April 2024	Ram Navami	Holiday
30.	19 <sup>th</sup> April 2024	Last date of Semester Instructions	Principal, COE, HODs, Faculty
31.	20 <sup>th</sup> April 2024 (Third Saturday)	Departmental Faculty Meeting	HODs
32.	3 <sup>rd</sup> week of April 2024	Display of Attendance Defaulters (List - III)	HODs, Class Teachers
33.	4 <sup>th</sup> week of April 2024	Intimation to the parents of the defaulters (before 20 <sup>th</sup> April 2024)	HODs, Class Teachers
34.	22 <sup>nd</sup> April 2024	Putting up Defaulter List on Notice Board	HODs, Class Teachers
35.	4 <sup>th</sup> week of April 2024	Parent-Student Meet (Attendance defaulters)	HODs, Class Teachers, Subject Teachers
36.	4 <sup>th</sup> week of April 2024	Declaration of Result of IAT2 (FE, SE, TE, and BE)	COE, HODs, Faculty
37.	3 <sup>rd</sup> week/ 4 <sup>th</sup> week of April 2024	College Development Committee Meeting	Director, Principal
38.	4 <sup>th</sup> week of April 2024	Governing Council Meeting	Director, Principal
39.	24 <sup>th</sup> April - 7 <sup>th</sup> May 2024	Oral, Practical exams for SE, TE, and BE (IV, VI, VIII) as per University Schedule	Principal, COE, HODs, Faculty
40.	1 <sup>st</sup> May 2024	Maharashtra Day	Holiday
41.	4 <sup>th</sup> May 2024 (First Saturday)	Departmental Faculty Meeting	HODs
42.	13 <sup>th</sup> - 24 <sup>th</sup> May 2024	End semester exams (Theory) (Sem IV, VI, VIII) as per University Schedule	COE, HODs, Faculty
43.	23 <sup>rd</sup> May 2024	Buddha Purnima	Holiday
44.	27 <sup>th</sup> - 7 <sup>th</sup> June 2024	End semester exams (Theory) (Sem III, V, VII) as per University Schedule	COE, HODs, Faculty
45.	8 <sup>th</sup> July 2024	Commencement of Next Academic Year 2024-25	Principal, HODs, Faculty and Staff

Note:

1. Attendance is compulsory from the first day of the commencement of the term
2. Absence for even a single lecture will be communicated to the parents, guardians

  
Dr. Y. D. Venkatesh  
(Principal)

